

## **Intern Project Description**

**Project Title:** Exhibition Design Assistant Internship

**Supervisor:** Senior Designer

**Objective:** To contribute to the completion of design-related work for, and to the success of temporary exhibitions at CHM.

**Responsibilities:** Assist the Senior Designer in preparation for design review, construction documents, model building, and other exhibit-related duties as assigned.

**Qualifications:** Education experience in museum studies, design, or architecture; proficiency with Vectorworks software.

**Dates of Project:** 06/09/12 – 08/24/12

**Time commitment:** 14 hours/week

**Application Deadline:** We are currently accepting applications for this internship opportunity.

## **How to Apply**

A completed application consists of the following:

- a completed application form (available online)
- a one-page personal statement describing your reasons for seeking an internship at CHM and what you hope to gain from the experience
- a resume outlining your educational, professional, and volunteer experiences
- contact information for two references

Every effort is made to match the skills and interests of prospective interns with the needs and priorities of the department and the institution overall. The application materials will outline the specific qualifications requirements for individual projects. Applications are encouraged from African American, Asian American, Latino, and Native American applicants.